

I. CALL TO ORDER

President Zieler called this meeting to order 6:35 pm

II. PLEDGE OF ALLEGIANCE

The pledge was led by: Kelsey Shreeve, High School Student Body President

III. ATTENDANCE

Those in attendance: Board Members: President Mr. Jim Zieler, Mrs. Eve Patterson and Mr. Clint Wiltbank; Superintendent Mr. Ed Burgoyne; Finance Director Ms. Catherine Patterson; Board Executive Secretary Mrs. Tanya Sparks; High School Principal Mr. Roger Heap; High School Assistant Principal Mr. Dave Bradshaw; Middle School Principal Mr. Tim Raban; Coronado School Principal Mr. Bryan Hollembeak and members of the public. Board Members Mrs. Leslie Wenhardt and Mr. Brent Overson were excused from this meeting.

IV. ADOPT AGENDA

No changes to the agenda

Motion/Second to adopt the agenda

Motion – Mrs. Patterson; 2nd –Mr. Wiltbank; unanimous

V. APPROVAL OF THE MINUTES FOR November 6, 2014

Motion/Second to approve the minutes for November 6, 2014

Motion- Mr. Wiltbank; 2nd –Mrs. Patterson; unanimous

VI. CALL TO THE AUDIENCE

No Cards

VII. STUDENT/STAFF PRESENTATIONS

Coach Mike Morgan – 300 Wins

Superintendent Burgoyne introduced Coach Morgan and Coach Garcia and turned the time to Mr. Bradshaw.

Athletic Director Mr. Dave Bradshaw said he is honored to be here. Coach Morgan reached a major mile stone this year in football. He has reached 300 wins with 251 wins being here in St. Johns and Coach Garcia right beside him every step of the way. It's great to see the success. Mr. Bradshaw presented him with a plaque early this year but the picture has now been added. He also presented them with certificates. Also looking in the room, every single person has had at least several boys or son-in-laws or someone in their family that has been coached by these two. It's been an incredible run of success and we sure appreciate what they have done for St. Johns and the boys in this community.

Board Meeting
MINUTES
12-3-14

Coach Morgan commented that he started at 23 years old in Casa Grande. When he first came to St. Johns he planned to stay 5 years. He thanked all the coaches that have helped him over the years and for all the good parents and good kids. He appreciates the administration here and this great town. He thanked his wife for being by his side all these years. She has cooked and done so much to help. In all the years he coached in St. Johns, he can only think of one or two cases of drug or alcohol problems with kids. That's a sign of good kids and good families. He again thanked all the coaches for all their years working with him and in helping him. This means a lot.

Mr. Roger Heap thanked them both for all their service. He said he's been an administrator of all the years Coach Morgan has coached and it's very rare that a coach stays in the community with such success for so many years. He appreciates both coaches for all their service.

Superintendent Burgoyne also commented that he appreciated Coach Garcia who's never worked in the school district but stayed consistent in helping coach. That's quite amazing. He thanked them a lot.

Coach Garcia commented that football isn't about always winning and we've had a great number of kids learn so many things. We've been given the great opportunity to work with these good kids.

Board President Jim Zieler – 8 Years of Service

Superintendent Burgoyne said this next one is bitter-sweet because our Board President has completed his years of service and did not run for reelection. This is his final meeting with us where he serves as a school board member. This is a volunteer service and he doesn't get paid for this. It's often a rewarding job but also a very tough job to be in as a voluntary position. Thank you for 8 years of service and as Board President the last 4 of those years. Superintendent Burgoyne presented him with a desk clock - engraving. We appreciate you so much.

President Zieler responded that it's been so great to be affiliated with such a great organization.

VIII. REPORTS

- Superintendent
Superintendent Burgoyne had a written report in the board backup materials. We received Otis Connolly's letter of resignation since my board report. We have advertised and received 6 applications and will interview right before Christmas. We would like to start the new employee mid-January to work with Mr. Connolly a few weeks before he retires.
- Director of Finance
Mrs. Patterson had a written report in the board backup materials. She referred to the back page of her report regarding the district office roofing

Board Meeting
MINUTES
12-3-14

problem. She did apply for the Emergency Deficiencies Correction Funding and they said they received it and now they are evaluating it.

- Coronado Principal
Mr. Hollembeak had a written report in the board backup materials. He attended a Title I Director meeting which talked a little bit about Arizona Maritain tests which will replace the AIMS test. The law won't be effective this year, won't even have the scores compiled and done. As far as the letter grades to be determined, the test hasn't yet been written. The way the law reads now is AIMS has to be a part of it. It is a computer based test. You can still take the pencil paper test but it is computer based. More information forth coming.
- Middle School Principal
Mr. Raban had a written report in the board backup materials. He updated that we did have our 8th grade volleyball girls tied with White River therefore we have another game this Saturday to see how that goes. They have come a long way.
- High School Principal
Mr. Heap had a written report in the board backup materials. He highlighted from his report that the High School is up 14 students right now from this time last year.
- Student Body President
Kelsie Shreeve, Student Body President – Last month we went to National Leadership Conference in Albuquerque. We learned a lot of team building and leadership. We are going to another Student Council Convention in February in the valley. Our Secret Santa project is going well. We've been so amazed with all the businesses donating a lot.
- Board
No reports
- Other
No other reports

IX. ITEMS FOR DISCUSSION AND/OR ACTION

A. Revised Budget Public Hearing & Approval of Revised Expenditure Budget FY 2014-2015

Mrs. Patterson received letter from John Huppenthal, the Superintendent of Public Instruction saying we are required to have a revision because we exceeded our limit on our budget that had been published. This revision before you is in accordance with what they require us to be with within the parameters. We will also have to do another revision by May.

Board Meeting
MINUTES
12-3-14

Mrs. Patterson reviewed some of the very few major changes within the budget where we had to bring it down \$169,000. Most was taken out of Special Education.

Superintendent Burgoyne asked if it would help to have a separate sheet in front that talks about the major changes that took place within the budget.

President Zieler – yes.

Motion/Second to approve the Revised Expenditure Budget for FY 2014-2015

Motion – Mr. Wiltbank; 2nd –Mrs. Patterson; unanimous

B. IGA – NACOG/Head Start Child Adult Care Food Program/Date Extension of Contract through September 30, 2015

Superintendent Burgoyne explained that this comes from Food Services and changes were made with NACOG as far as their grant. We have a current board approved agreement with them but they are asking that we extend the date to September 30, 2015. He recommended approval.

Motion/Second to approve the extension date of the contract with NACOG/Head Start Child Adult Care Food Program through September 30, 2015

Motion – Mrs. Patterson; 2nd – Mr. Wiltbank; unanimous

C. MOU/Arizona Mutual Aid Compact (AMAC) with St. Johns Unified School District

Superintendent Burgoyne - This comes from Apache County Emergency Management Team. We already have this MOU for working together with them through our schools and they are now asking all School District's in Apache County to approve this MOU for emergency situations. It has already been approved by our County Attorney's. He recommended approval.

Motion/Second to approve the MOU/Arizona Mutual Aid Compact (AMAC) with St. Johns Unified School District

Motion – Mr. Wiltbank; 2nd – Mrs. Patterson; unanimous

Board Meeting
MINUTES
12-3-14

- D. Approve A.I.A. (Arizona Interscholastic Association) as a Sole Source Provider (Ref Pay)

Superintendent Burgoyne – This is a housekeeping item we have done for a few years to satisfy our purchasing policies and our auditors. In order to have a sole provider they would like the board to approve this. He recommended approval.

Motion/Second to approve the AIA as a Sole Source Provider (Ref Pay)

Motion – Mrs. Patterson; 2nd – President Zieler; unanimous

- E. Consider adopting a Certificate disclosing the outcome of the Special Override Election held on November 4, 2014 and direct that such Certificate be recorded in the Office of the County Recorder of Apache County, Arizona.

Superintendent Burgoyne - We continue to have things that need to be completed with the override. This was requested from the Attorney Firm, Gust Rosenfeld P.L.C. We have to have approved by the board and signed by our Finance Director and copies to them and County Superintendent's office. He recommended approval.

Motion/Second to adopt the certificate disclosing the outcome of the Special Override Election held on November 4, 2014 and direct that such Certificate be recorded in the Office of the County Recorder of Apache County, AZ

Motion – Mr. Wiltbank; 2nd - unanimous

- F. Policy Change on Policy JJJ/Advisory J-4550 – Extracurricular Activity Eligibility

Superintendent Burgoyne – In our community we've had a number of families that participate in home schooling their children. A number of years ago the state passed a change in the Arizona Revised Statutes that allow home schoolers to participate in public school's extracurricular activities. There are also often times requests of home schooled families that they have their children participate in other public school things besides extracurricular activities. Mr. Heap recently got together with his teachers because they have had a lot of different requests over the years for this and we don't have a real policy outlined how we work with our home schoolers who want to participate in school activities. His committee came up with some really good guidelines which were included in your backup material.

Board Meeting
MINUTES
12-3-14

Superintendent Burgoyne continued that in this process he discovered that our current board policy says only students who attend district schools fulltime may be eligible to participate in extracurricular and interscholastic activities of the district. That is now in opposition to current state law; our board policy does not comply with our current state law. Because of a compliance issue, we aren't obligated to do a first and second reading to update this policy. We can go ahead and change that policy and approve this evening.

We are in the process of looking at how we want to continue working with home schoolers so this other material we probably won't submit as policy. It will come as an addition to our handbooks. We might present this at our next board meeting as an addendum to our school handbooks. We are checking with ASBA to make sure we have it all perfectly good and not cause us any problems.

At this point he recommends approving the changes to policy JJJ which are striking the first sentencing and adding a legal reference at the end so that it mirrors ASBA policy they have current.

Motion/Second to approve the policy change to policy JJJ/Advisory J-4550 – Extracurricular Activity Eligibility

Motion – Mrs. Patterson; 2nd – Mr. Wiltbank; unanimous

G. School District Website/Discussion

Superintendent Burgoyne - We have had our new technician working on this and he is here to show all the website updates he has worked on.

Colin Smith introduced himself. He moved here a couple of years ago. Used to work in big organizations. He's glad to be here and he has a lot of stuff to work on but he knows how and is excited to do so. He reviewed the school website he's worked on. Everything functionality wise is almost done. Now he needs to go through and make it all look nice. It's a work in progress. He plans to have one-on-one training with teachers so they can learn how to input teacher pages.

The board members were very appreciative of the updates on the website.

Mrs. Patterson would like to see that the times for sporting events at the high school keep updated. She said it looks so good, sure appreciate it.

Mr. Heap commended Colin for all the work he's done here. The teachers and all are thrilled. He's been so helpful and such a great addition to our district.

X. CONSENT AGENDA

- Personnel
 - A. Daniel Goseyun/Temporary Food Service Worker
 - B. Substitutes
 - a. Tabytha Lindsey/Aide
 - b. Barbara Briggs/Food Services
 - C. Volunteers
 - a. Telemachos Mavrides/Volunteer Aide/Classroom help
 - D. Resignation
 - a. Otis Connolly/Maintenance/Transportation Director
 - b. Tom Ross/Bus Driver
 - c. Stacy Frazier/Head Softball Coach
 - E. High School Addendum
 - a. Ina Overson/Head Aca Dec Coach
 - b. Jennifer Olney/Assistant Aca Dec Coach
 - F. High School Athletic Addendum Changes
 - a. Ray Davis/Girls Basketball Asst. Coach/To be paid full Assistant Addendum
 - b. Trevor Waite/Girls Basketball Asst. Coach/To be paid 2/14 of an Asst. Coach Addendum (for the first two weeks before we were set on numbers)
 - G. High School Athletic Volunteer
 - a. Dayton Waite/Boys Basketball Asst. Coach
 - H. Middle School Addendum
 - a. Mary Greer/Student Council Advisor
 - b. Beverly Harris/Student Council Advisor
- Financial
 - A. Consolidated Board Report
 - B. Auxiliary Fund Report – Approve and Sign Voucher #5
 - C. Activity Fund Report - High School
 - D. Payroll Vouchers - Ratify/Sign #9, & #10
 - E. Expense Vouchers - Ratify/Sign #1510, & #1511
 - F. Approve Request for Purchase Orders Over \$5000

Motion/Second to approve the Consent Agenda as outlined

Motion – Mrs. Patterson; 2nd – Mr. Wiltbank; unanimous

XI. SCHEDULE OF FUTURE MEETINGS

Thursday, January 15th 2015 – 6:30 pm

XII. AGENDA ITEMS FOR NEXT MEETING

Organizational meeting
Update handbooks with new policy in.

XIII. Superintendent Evaluation of Performance by Board

The Board will adjourn into Executive Session for the purpose of Performance Evaluation of the Superintendent and Personnel Employment Related Issues pursuant to A.R.S. §38-431.03 A.1., A.5

Those to be in attendance: Superintendent Burgoyne and school board members.

Motion/Second to adjourn into executive session

Motion – Mr. Wiltbank; 2nd – Mrs. Patterson; unanimous

Adjourned into executive session – 8:25 pm

Back in open meeting – 9:25

XIV. Motion/Approval of Superintendent’s Performance Evaluation/Contract, Personnel Employment

Motion/Second to approve the Superintendent’s Performance Evaluation/Contract, Personnel Employment

Motion – Mrs. Patterson; 2nd – Mr. Patterson; unanimous

XV. ADJOURNMENT

Motion/Second to adjourn the December 3, 2014 board meeting

Motion – Mrs. Patterson; 2nd – Mr. Wiltbank; unanimous

Meeting adjourned - 9:26 pm

Board Approved January 15, 2015

Board President _____

Date _____